General Education Committee Meeting Minutes

November 4, 2014

Members Present: Jenn McNamara (Chair), Lisa Czirr, Sam Kelley, Emily Quinlan, David Smukler, Gigi Peterson (replacing Kevin Sheets for Fall)

Members Absent : Stephen Chemsak, Bruce Mattingly, Brice Smith, Susan Stratton, Carol Van Der Karr,

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| **Topic** | **Comments** | **Action** |
| **Last meeting’s minutes** | No official minutes were taken at the Oct. 21 meeting and a quorum was not present. | **David Smukler emailed notes to the Committee members and members voted on the Chair/proposal via email.** |
| **Introductory training for Curriculog** | Pam Schroeder demonstrated entry into the Curriculog system, <https://cortland.curriculog.com/> basic features and functions, and how to avoid some common problems. | **The Committee appreciated the training and “Pamelog’s” offer of follow-up support if problems are experienced.** |
| **Preliminary review of proposals for** **ESL 406 – GE 11****SPA 319 – GE 6****SPA 330 – GE 8** | Pam Schroeder and Committee members familiar with Curriculog helped the group examine three proposals under consideration. The group discussed SPA 319 and 330 and felt they met descriptions and learning outcomes well and leaned to approval. Gigi Peterson asked about the language prerequisite and further discussion of this point continued via Curriculog comments and email. The attachment for ESL 406 was lengthy so members agreed to review this proposal on their own. | **Members are to review on their own, add comments, and approve/reject.****[Jenn contacted Colleen Kattau for documentation that LLAS approved of SPA 319’s designation; approval received.]** |
| **GE Committee Proposal and Statement from the History Department** | Jenn McNamara stated she would submit the proposal to the Faculty Senate at 1:30 and noted that the faculty Steering Committee seemed happy with it. The presentation on Nov. 4 would allow questions and answers but not debate over the proposal, which could occur Nov. 18. |  |
|  | The Committee discussed the History Department Statement emailed the night before by Gigi Peterson, opposing the current proposal because it eliminated GE 4: US History and Society as a requirement. Jenn McNamara expressed her unhappiness with some of the language about process, particularly about the lack of history representation at some meetings. Gigi agreed to modify the language in a future version so it did not seem to indicate intentional exclusion. |  |

Submitted by Gigi Peterson